

## **ACCESS TO EDUCATION FOR CHILDREN AND YOUNG PEOPLE WITH MEDICAL NEEDS POLICY**

Pupils on the roll of Willerby Carr Lane Primary who are unable to attend because of medical needs will at all times remain the responsibility of the school.

The person responsible for dealing with pupils who are unable to attend school because of medical needs is *Norman Anderson, Student Support Manager at SENSS County Hall Beverley.*

This person will be responsible for:-

- Ensuring that the Home Tuition Service and the Education Welfare Officer has been notified at the earliest opportunity if any pupil is, or likely to be, away from school due to medical needs for more than 15 working days.
- Liaising with the Home Tuition Service with regard to information about the pupil's attainment and ability so that an appropriate personal education plan can be agreed.
- Ensuring that the appropriate members of staff set work for the pupil throughout the period of home tuition, and that suitable lesson notes and information about educational targets have been provided in order to secure continuity within the context of the National Curriculum at the appropriate Key Stage and Level for the pupil.
- The loan of appropriate resource materials to enable the pupil to study at home.
- Ensuring that pupils who are unable to attend school because of medical needs are kept informed about school events and activities.
- Ensuring that staff are active in the monitoring of progress, including the assessment of work.
- Making arrangements for examinations, and submitting applications for special arrangements.
- Providing invigilators should it become necessary for any sick pupils to take public examinations in their home environment.
- Ensure that staff are active in the reintegration into school, liaising with other agencies as appropriate.

Date 11/03/08